

## TRANSNET NATIONAL PORTS AUTHORITY

<b>SUBJECT</b>	<b>COMPULSORY BRIEFING MEETING</b>
<b>TITLE</b>	<b>TNPA/2024/11/0006/82453/RFP: REHABILITATION OF THE SHIP REPAIR FACILITY IN THE PORT OF MOSSEL BAY FOR A PERIOD OF 24 MONTHS.</b>
<b>VENUE</b>	<b>TNPA ADMIN BUILDING, 55 BLAND STREET, MOSSEL BAY 6500</b>
<b>DATE</b>	<b>11 NOVEMBER 2025</b>
<b>TIME</b>	<b>10:00 AM</b>

ITEM	DESCRIPTION	
<b>1.</b>	<b>Welcome and Introduction</b>	<b>Nondyebo Sibindlana</b>
	<ul style="list-style-type: none"> <li>• Nondyebo Sibindlana- Tambula welcomed all present and introduced both the SCM and Project Management team.</li> </ul>	
<b>2.</b>	<b>Safety Briefing</b>	<b>Talita Harisunker</b>
	Talita Harisunker conducted a safety briefing.	
<b>3.</b>	<b>House/ Meeting Rule</b>	<b>Nondyebo Sibindlana</b>
	<ul style="list-style-type: none"> <li>• Nondyebo Sibindlana took all present through the house rules for the briefing session meeting.               <ul style="list-style-type: none"> <li>- Cell phone on mute during the presentations</li> <li>- Ensure clear signing of the attendance register</li> <li>- All questions are to be raised after each presentation.</li> <li>- Raise hand to ask a question</li> <li>- TNPA will endeavour to answer all questions in the session and issue the briefing session minutes.</li> <li>- Questions are to be followed-up by email to <a href="mailto:TNPATenderenquiries3@transnet.net">TNPATenderenquiries3@transnet.net</a></li> <li>- Late comers will be allowed; however, nothing will be repeated for their benefit.</li> <li>- Attendees are encouraged to remain for the entire briefing session as</li> </ul> </li> </ul>	

ITEM	DESCRIPTION	
	important information pertaining to the RFP will be presented.	
<b>4.</b>	<b>In Attendance</b>	<b>All</b>
	<ul style="list-style-type: none"> <li>• 25 Tenderers attended the briefing session meeting.</li> </ul>	
<b>5.</b>	<b>Eligibility Criteria</b>	
	<ul style="list-style-type: none"> <li>• Nondyebo Sibindlana took all in attendance through the following Eligibility Criteria.               <ul style="list-style-type: none"> <li>– Eligibility with regards to attendance at the compulsory clarification meeting</li> <li>– Eligibility in terms of the Construction Industry Development Board: (CIDB)</li> <li>– Eligibility with regards to Professional registrations of personnel.</li> <li>– Submission of a signed and completed Form of Offer • Submission of a completed Activity Schedule or Priced Bill of Quantities</li> </ul> </li> </ul> <p>(See attached presentation)</p>	
<b>6.</b>	<b>Background &amp; Scope of Works</b>	<b>Zama Ndlela Rishaan Chabilal</b>
	Zama Ndlela took attendees through the project background Rishaan Chabilal from Lodemann presented the scope of work and took questions from attendees. (See attached presentation)	
<b>7.</b>	<b>Technical Criteria Presentation</b>	<b>Zama Ndlela Phumlani Vilakazi Lutendo Terrance Vilakazi Aphelele Tomsana</b>
	The Project Team gave a detailed overview of the criteria's of the technical evaluation and urged to tenderers to pay attention when completing information required on each category in order to maximise opportunity to score higher points. (See attached presentation)	
<b>8.</b>	<b>Bill of Quantities</b>	<b>Kagisho Phoku (Lodemann)</b>
	Kagisho Phoku presented the bill of quantities summary and urged bidders to indicate if they have queries with regards to bill of quantities. (See attached presentation)	

ITEM	DESCRIPTION	
<b>9.</b>	<b>Supplier development</b>	<b>Salathiso Xoxo</b>
	Salathiso Xoxo presented on the applicable specific goals and evidence to be submitted for claiming preference points for each specific goal in this tender. (See attached presentation)	
<b>10.</b>	<b>Tender Evaluation Methodology (Evaluation stages)</b>	<b>Nondyebo Sibindlana</b>
	The Nondyebo Sibindlana gave overview of the criteria's of the technical evaluation methodology and urged to tenderers to pay attention when submitting information required on each stage in order to maximise opportunity to score higher points. (See attached presentation)	
<b>11.</b>	<b>List of Returnable Documents</b>	<b>Nondyebo Sibindlana</b>
	<ul style="list-style-type: none"> <li>Nondyebo took the potential Bidders through the list of mandatory returnable documents, returnable documents used for scoring and essential returnable documents.</li> </ul>	
<b>12.</b>	<b>Tender closing and submission</b>	<b>Nondyebo Sibindlana</b>
	<ul style="list-style-type: none"> <li>Nondyebo took the potential Bidders through the list of mandatory returnable documents, returnable documents used for scoring and essential returnable documents.</li> <li>She further emphasized that failure to submit any mandatory documents will lead to the disqualification of Bidders.</li> </ul>	
<b>13.</b>	<b>Questions and Answers</b>	
	See attached Q&A	
<b>14.</b>	<b>Tender Clarity</b>	<b>All</b>
	<ul style="list-style-type: none"> <li>Please ensure that all questions raised today are followed up with an email to: <a href="mailto:TNPATenderenquiries3@transnet.net">TNPATenderenquiries3@transnet.net</a></li> <li>All questions must be in a an RFI and received shall be shared with all present in this briefing session</li> </ul>	

  


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**Nondyebo Sibindlana - Tambula**  
**Commodity Specialist**  
**For and on behalf of Transnet National Ports Authority (An operation division of Transnet SOC Limited)**